

Record of Proceedings
BALDWIN CITY RECREATION COMMISSION
BCRC—705 High St.—Baldwin City, KS
March 17th, 2021
7:00 p.m.

CALL TO ORDER BCRC MONTHLY BOARD MEETING

There was a quorum present and the meeting was called to order at 7:03. Present were:

- Ginny Honomichl
- Doug Kerr
- Melissa Stultz
- Sean Hare, Commission President
- Matt McClure, Director

APPROVAL OF AGENDA

Commission Member Honomichl made a motion to approve the agenda, Commission Member Stultz made a second and the agenda passed 4-0.

PRESENTATIONS

None

PUBLIC COMMENTS

None

CONSENT AGENDA

1. Approval of Minutes from the February 17th BCRC Board Meeting.

Commission Member Kerr made a motion to approve the agenda, Commission Member Honomichl made a second and the agenda passed 4-0.

OLD BUSINESS

None

NEW BUSINESS

1. Approval of Financial Statements from February 2021

Commission Member Stultz made a motion to pass the Financial Statements from February 2021, Commission Member Kerr made a 2nd, the Consent Agenda passed 4-0.

2. Board Recommendation

Director McClure shared with the board a list of 6 candidates that applied for the open board position. Each board member scored each applicant based on questions asked on the New Board Member application. After scoring was completed and discussion took place regarding the top 3 candidates, Chad Dick was the name that emerged to recommend to the school board to fill the open board position.

DISCUSSION ITEMS

1. Senior Programming

Director McClure shared with the board the desire to begin the process of slowly re-introducing senior programming in the BCRC office in addition to picking back up transporting seniors on short distance day trips. The board agreed to a slow introduction to see how things transpire and BCRC will require masks be worn in the office while card games take place and while people are being transported on day trips.

2. March 19- Warm Up Sullivan Square

Director McClure shared the schedule of events for the Warmup Sullivan Square event on Friday, March 19. There will be live music from Nick Nave, food for purchase from Homestead Kitchen and Bakery, cornhole, a story stroll from the Baldwin City Library, an arts and craft kit from the Lumberyard and the 5th clue will be distributed for the Shamrock Hunt.

3. Venmo in Concession Operations

Director McClure shared with the board that staff was looking into the potential to use Venmo as a form of payment at concession stands this spring and summer. McClure is gathering more information and will be consulting with legal on the issue.

COMMISSION REPORTS

Staff Reports-

- Basketball season is complete, end of season reports to be finished in the coming weeks.
- Spring Soccer practices are underway.
 - First game is March 27th.
 - Picture/Jersey Night is March 23rd.
- Spring Soccer Registration Numbers-
 - Kindergarten – 34
 - 1st/2nd – 59
 - 3rd/4th – 45
 - 5th/6th – 16
 - 7th/8th – 10
 - Micro Soccer – 27 with registration ending March 22nd.
 - Total: 191 which is up 13 kids from Spring 2020 season
- Baseball/Softball registration is currently live with registration ending on April 9th.
- New Banners this year – 10 Businesses with 19 banners being printed and will be hung on the outfield fences at the sports complex.
- Team Sponsorships – 19 baseball/softball teams are currently sponsored.
 - We will continue to take banner and team sponsorships even though the deadline has passed.
- E-sports Leagues is live with 6 game options – deadline is Saturday, March 13th
- The Adult Cornhole League will be played on Monday nights beginning April 12th for 5 consecutive weeks at Sullivan Square.
- We are currently hiring for spring/summer supervisors and concession workers – several more employees will be needed for our tournament season.
- Sports Complex Concessions is also undergoing several new changes this summer:
 - Sysco will deliver products weekly instead of staff taking multiple trips to the KC area and online ordering.
 - Concession prices will be increasing due to increase in product price.

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- POS System used will be RecDesk instead of Square to save on debit/credit fees.
- Researching an option called Venmo which individuals pay for items and money is directly deposited into our account from theirs. This would help us avoid credit card fees, which we paid over \$700 in 2020.
- We will be going back to taking cash this season.
- Dick's Sporting Goods has agreed to a partnership with us again this year with a total sponsorship value package of \$9,500 which will be given out in cash, equipment gift cards, bonus certificates, team packet coupons and promotional items for several of our events.
 - The 2021 sponsorship package increased by \$2,100.54 over the 2020 package.
- On March 31st Whitney Kesler will be participating in the NAYS Academy for Youth Sports Administrators. During this course I will complete a test to earn my Certified Youth Sports Administrator Certification.
- After School Program/Before School Care:
 - Before School has gone from 10 to 12 attendees per day to currently 17.
 - 22 students are participating in the After School Program.
- Senior Programming
 - February 24th- Lunch Bunch at Wooden Spoke- 10 participants
 - March 8th- Coffee Talk- 14 participants.
 - March 17th- Shamrock Shake- Currently at 16 participants.
 - March 24th- Lunch Bunch at Flatlanders.
 - April 12th- Coffee Talk
 - April 21st- Lunch Bunch at El Patron
- Fitness / Yoga classes-
 - Tuesday and Thursday evenings at 6:00 p.m.- 8 week session. 3 participants.
 - Monday/Wednesday/Friday mornings at 8:30 a.m. Monthly program. 7 participants.
 - Yoga- Tuesday 11:30 a.m.- 8-week session. 7 participants.
- In conjunction with fitness classes, a fitness/wellness group on Facebook has been started. Currently there are 33 in the group with approximately 15 actively engaging.
- Pool 2021-
 - 9 applications have been received for lifeguard thus far.
 - Lifeguard training will be held June 1st-5th.
 - WSI training will be held June 7th-10th.
 - The 2021 open date for the pool is June 7th.
- Day Camp
 - Garrett Owings will be back as Day Camp Director in 2021.
 - Applications for Day Camp staff are currently being received.
 - Dates for Day Camp 2021- June 1st-August 6th.
- Tammy Michael is working toward her fitness class certification.

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Director Report-

- The recruiting, interview and offer process for our new Administrative Marketing Coordinator is complete and the full-time position will begin on Monday, March 15th.
- Developed concessions RFP and sent out to potential food vendors.
- Processing payroll, bill pay and tax payments.
- Coordinating awards and additional sponsors for 2021 Smoke on the Bricks.
- Mid-America Bank is confirmed as one title sponsor of July 4th Show at \$5,000.
- Working with a group in the community called Warm Up Baldwin City as part of an initiative to get people back out safely. Currently, BCRC is set to sponsor the March event on the 19th at Sullivan Square where Homestead Bakery will sell food, we will have live music and the Library will provide a story stroll. We will also put on a Shamrock Hunt, like the Jingle Bell Rock, where a clue will be revealed only at this event.
- Update to the Summer Concert and Movie Series:
 - June 12- ~~Back to the Future~~ Ghostbusters and [Stave Bankey and the Flatlanders](#)
 - July 10- The Sandlot and [Flanigan's Right Hook](#)
 - September 11- Remember the Titans and [Vinyl Revival](#)
- Continually keeping a gauge on current trends in the industry as it pertains to COVID-19 and the impact on the recreation industry. This is accomplished through meetings, phone conversations and online research.
- Part of a task force in Douglas County to coordinate gating criteria for parks and recreation agencies, similar to school district gating criteria.
- Continue to meet monthly as the Secretary of the Board for the Baldwin City Chamber of Commerce. The Chamber is currently seeking a new Director.

OTHER

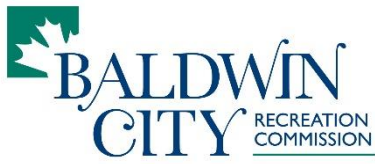
Director McClure shared with the board that the City has identified a private investor to contribute to the Bauer Building and that it is possible that a sales tax may not be necessary to rehab the building. McClure will take part in a zoom call on Thursday, March 18th to learn more.

EXECUTIVE SESSION

None

ADJOURNMENT

Commission Member Honomichl made a motion to adjourn the meeting, Commission Member Stultz made a 2nd, meeting adjourned at 8:24 p.m. Motion passed 4-0.



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The next meeting is currently scheduled for Wednesday, April 21st, 2021 at 7:00 p.m. at the BCRC Office.